



ItsEasy Passport & Visa Service Packet

Created on:
Monday, May 22, 2017

This document contains everything you need to prepare and order your passport and/or visa. This packet was custom made for your request and includes a paper order form and a FedEx label to send your document in. If you have any questions, please contact us at 1-866-487-3279 (487-3279) 24 hours a day.

Information Packet Contains the following for a Citizen; Resident of :

- **Step 2 of 2:** Service Order Form
- Air Bill (for document delivery)

ORIGIN ID: OCGSA 18664873279
IE: ITSEASY PASSPORT & VISA
360 LEXINGTON AVENUE ST.
NEW YORK NY 10017
UNITED STATES US

SHIP DATE: 22MAY17
ACTWGT: 1.00 LB
CAD: 105750380MWSX2900

BILL RECIPIENT

TO **PROCESSING DEPT**
ITSEASY PASSPORT & VISA
360 LEXINGTON AVENUE

NEW YORK NY 10017

REF: 18664873279

DEPT:

PO:

DEPT:



J171117021401uv

TRK# 0201 7866 4960 2505

TUE - 23 MAY 10:30A
PRIORITY OVERNIGHT

E3 OCGSA

NY-US **EW**
10017



546J1/8734/53C1

Fold Line

FedEx Shipping Label

You may use this label to send you documents in

THIS LABEL IS VALID FOR ONE DOMESTIC SHIPMENT
Shipped between May 22, 2017 and Jun 21, 2017

Verify that you have completed, signed and included all the documents listed above.

Attach the FedEx label to a FedEx package by inserting in either the attached or adhesive pouch.

Drop the package at an authorized FedEx shipping location. Find one at <http://www.fedex.com/locate>

Duplication and use of label may result in your package being returned or severely delayed in delivery. If you choose to use this label, a fee of \$29.00 will be applied to the total cost of your order.

Using this label ensures that your application receives FedEx Priority Overnight shipping and will reach us the following business morning. If your documents need to reach us sooner, do not use this label. Call our Customer Service Center at 1-800-975-2986 to obtain a different shipping label.

This label is **NOT** valid for shipments originating in Alaska, Hawaii, or Puerto Rico.



ItsEasy Passport & Visa Service Disclaimer

Disclaimer

ItsEasy makes every reasonable effort to provide you with accurate information regarding passport and/or visa requirements as well as to obtain the documents required for your trip. ItsEasy does not warrant the information provide or guarantee its accuracy as governments may change policies, requirements, processing times and/or fees at any time with little or no notice which may affect your needs and schedule.

The issuance of any passport or visa documents is at the discretion of the government agency, or “issuing authority”, with whom the request is lodged. In some cases, even though the client has provided all correct information and fees, the issuing authority may deny the request, refuse to accept the request, request additional documentation, request that the applicant appear in person, request additional fees and/or not abide by its own estimated processing schedule. In these cases, any fees paid to ItsEasy and/or to issuing authorities becomes non-refundable. While ItsEasy does everything in its power to ensure the timely issuance of the requested documents, ItsEasy does not actually issue the documents and its liability extends only to the company’s performance of its duties.

An inbound shipping air bill is provided with this pack for your convenience. Use of the air bill is for single use, FedEx Priority Overnight shipping within the continental United States at a rate of \$29.00. Use of the air bill does not guarantee any responsibility on behalf of ItsEasy but is subject to the terms and conditions of FedEx. While you are not required to use the included air bill, one of the benefits is the ability of ItsEasy to track the shipment and work directly with FedEx to resolve any delivery delays or issues.

Selecting of “ItsEasy Select” service authorizes ItsEasy to select visa types and services based on its knowledge of the industry, Embassy/consulate offerings, requested document return date provided and documents provided by you. ItsEasy’s service selections are based on expectations provided by issuing authorities. ItsEasy is not liable for delays outside of its control in relation to service selections.

Selecting of “Fast Track” service authorizes ItsEasy to process the request as quickly as possible with the expressed understanding that additional fees may be incurred. ItsEasy is not liable for delays outside of its control in relation to service selections.

When documents are returned to you, it is your responsibility to review the documents for accuracy. It is also important to understand that passports may be cancelled at any time by the issuing authority. Visas are a “pre-approval” for entry to a foreign country and do not guarantee entry. Determination of entry is done by immigration agents upon arrival. Regardless of proper visa paperwork, an immigration official may deny entry, charge additional fees at time of entry or require additional forms or procedures to be followed.

By submitting a request to ItsEasy, you agree to all of the terms and conditions listed both above and additional terms and conditions can be found at

www.itseasy.com/about_us/legal